

An Informative Three Day Seminar:

Fundamentals of Safety and Health

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation, Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MIOSHA Training Institute introduced a new certification program, effective October 1, 2007. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses will be offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website. www.michigan.gov/cet

3 What You'll Learn . . .

Many employers are faced with the need to appoint an employee to oversee their program who may not be fully prepared for the challenge. This fundamentals course offers in **three days** the basics of MIOSHA compliance issues, as well as, an introduction to creating a basic safety and health program. Topics include the MIOSHA Act including inspections and citations, elements of a comprehensive safety and health system, recordkeeping, accident investigations, required written programs, outside contractor communications, hazards recognition and machine guarding. **One day** is devoted to industrial hygiene to assist employers in uncovering and addressing the unseen health hazards in the workplace.

Agenda

We offer a flexible program agenda to emphasize the safety and health topics you want most.

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| ▶ Accident Investigation | ▶ Respiratory Protection |
| ▶ Act 154 Inspections & Citations | ▶ Hearing Conservation |
| ▶ CET Services | ▶ Introduction to Industrial Hygiene |
| ▶ Elements of a Safety & Health Management System | ▶ First Aid, Eye Wash, and Bloodborne Infectious Diseases |
| ▶ Ergonomics | ▶ Machine Guarding |
| ▶ Hazard Recognition and Self Inspection | ▶ Recordkeeping |
| | ▶ Required Written Programs |

Facilitator

Karen was appointed to the Consultation Education and Training Division of MIOSHA in 1992. She is an Occupational Safety Consultant working in the Washtenaw, Oakland, Wayne and Livingston counties providing consultative advice and training opportunities for both employers and employees. Prior to her position at the Agency, Karen worked as a Loss Control Consultant in the insurance industry, which gave her insight to workers' compensation, property and liability issues while assisting clients with their safety programs.

Karen graduated from Grand Valley State University with a Bachelor's degree in Occupational Safety and Health.



Karen Odell
*Occupational Safety Consultant,
MIOSHA, CET Division*

Program Details

DATE:	March 5, 12 and 19, 2008	TIME:	Check-in - 8:30 a.m. Program - 9:00 a.m. to 4:00 p.m.
LOCATION:	Washtenaw Community College 4800 East Huron River Drive Morris J. Lawrence Building, Room 105 Ann Arbor, Michigan 48104	DEADLINE:	Register by February 27, 2008 Please register early!
COST:	\$210 per person. Includes lunch and course materials. Certification/Maintenance Points Available	CONTACT:	Larry Pickel - 734.677.5259 lpickel@wccnet.edu

COSPONSOR: Washtenaw Community College

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

How to Register

Fundamentals of Safety and Health

► **Fax:** 734.477.8563 (Secure Fax)
► **Mail:** Live Work Learn Registration
Student Records Office SC 221
Washtenaw Community College
4800 East Huron River Drive
PO Box 1610
Ann Arbor, MI 48106-1610
► **Web:** www.wccnet.edu/lifelong-learning/
(Click 1) Licensing & Certification
(Click 2) Architects, Designers, and
Builders: **MIOSHA**

FMA 4000 Course and Section CRN: 14802

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Fax: _____
Mastercard or Visa #: _____
Signature: _____ Exp. Date: _____
Print Credit Card Holder's Name: _____
Birth Date: _____ (Needed for Registration)

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